**NAME**  *Email* | *Phone number*
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Insert your personal statement here]

# EDUCATION

### Name of tertiary institution | Qualification (e.g. Bachelor of Engineering (Honours)) *(20XX – 20XX)* Grade: X

**Name of high school** | Qualification (e.g. NCEA) *(20XX-20XX)* **Grade: X (e.g. endorsed with Excellence)**

# EXPERIENCE

**Job title** (e.g. Finance Intern at Fonterra) | Month 20XX – Month 20XX

* Describe your responsibilities, skills and achievements here.
* XXX
* XXX

**Job title** | Month 20XX – Month 20XX

* XXX
* XXX
* XXX

# CO-CURRICULAR INVOLVEMENT

**Role** (e.g. Treasurer at Otago Canoe Club) | Month 20XX – Month 20XX

* Describe your responsibilities, skills and achievements here.
* XXX
* XXX

**Role** | Month 20XX – Month 20XX

* XXX
* XXX
* XXX

# AWARDS

* Year | Name of award
* Year | Name of award
* XXX

# INTERESTS (Optional)

**Interest** (e.g. canoeing)

* An interesting point about your hobby. Ideally, it demonstrates certain skills or is linked to an achievement.
* XXX

**Interest**

* XXX
* XXX